



P.O. Box 531203  
Los Angeles, CA

lebanese collegiate network  
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## LCN'10 – Electoral Process

Electoral Process  
Saturday, March 27<sup>th</sup> 2010  
2:45 pm to 4:30 pm

### Electoral Process Schedule

**2:45 – 2:50** The University Lebanese Club Presidents along with their members and nominees are welcomed by the pre-determined Election Committee (EC). The nomination forms have already been distributed to each voting ULC President. The ballots are handed out: one per club President. The EC will be composed of three individuals that meet per 501c3 regulations and LCN Bylaws. These three appointed volunteers will be selected by the LCN President.

**2:50 – 3:05** The EC welcomes everyone and explains the Election procedures approved by the LCN Executive Board. The EC presides over the meeting. The EC will read the following Articles from the LCN Constitution and the LCN Bylaws.

#### Constitution

##### Article V: **The Legislative Branch**

Section 1 The Legislative Branch is composed of all ULC Presidents.

Section 2 Voting rights are reserved for ULC Presidents that are officially recognized per LCN Bylaws by their respective Universities.

##### Article VIII: **The Term**

Section 1 The term of the fiscal year shall start June 1st and shall end May 31st. Each Executive Officer shall serve his/her position for one fiscal year with the possibility of being reelected for consecutive terms each fiscal year. The official transition of officers will occur on June 1st of every year.

##### Article X: **Elections**

Section 1 The Legislative Branch shall vote on nominees for the Board at the Annual LCN Convention. Elections shall also be held in accordance with the LCN Bylaws.

#### Bylaws

##### Article VI: **The Legislative Branch**

Section 1 The Legislative Branch is composed of all ULC Presidents. The Branch's authority is to vote on amendments to the Constitution or Bylaws as dictated by Article IX and to elect Board members during LCN elections as dictated by Article X. Each ULC President member represents one vote.

Section 3 Voting rights are reserved for ULC Presidents that are officially recognized by their respective Universities. Official recognition is determined by the written Policy and the Procedures adopted by the Board.



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### Article X: **Elections**

Section 1 The Legislative Branch shall vote on nominees for the Board at the Annual LCN Convention.

Section 2 The Board candidates may be self-nominated and/or nominated by any member. No Nominees may be President of a ULC during their term as Executive Officers.

Section 3 The existing Board shall appoint a three person Election Committee. The Election Committee shall not be composed of ULC Presidents or LCN Candidates.

Section 4 Candidates for the office of LCN President shall have served on the LCN Executive Board for at least (1) fiscal year.

**3:05 – 3:45** Each position will be handled individually. The nominees will be allowed to speak 3 min maximum and be allowed to answer a maximum of 2 questions (2 min maximum). The EC will enforce all time limits. The EC will introduce each speaker and the position they are running for in order of office.

**3:45 – 4:00** After speeches are complete, the members are welcome to talk with all candidates freely during the voting process. The ULC presidents should cast their vote and submit their folded sheets into the sheet box. The voting closes at exactly 4:00 or a minimum of fifteen minutes after the speeches finish.

**4:00 – 4:15** The EC is given the ballot box. Each vote sheet shall be recorded on the final result sheet. The EC shall sign the final sheet verifying the winners.

**4:15 – 4:30** The EC will announce the winning nominees along with the number of votes each respectively received. If more time is needed, more time shall be given since this is a vital aspect of the LCN. The counting can be moved to another room in order to allow staff ample time to set up for the banquet.



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### Electoral Process Rules

- Election Committee (EC):
  - i. An EC consisting of three pre-selected persons by the Executive Board should be confirmed on Saturday after the constitutional meeting. This shall be done in accordance to Article X Section 3 of the LCN Bylaws.
  - ii. The EC presides over the election. The committee opens and closes sessions as described in the schedule.
  - iii. The EC has the authority to interpret the board approved electoral process.
- A packet including the nominee applications is handed out to all Club presidents after the formation of the EC. This is an opportunity for the Presidents to get acquainted with the nominees before the Saturday's election.
- If a position is uncontested by a candidate, no voting is necessary. A speech, however, should be made to introduce the candidate to the LCN membership.
- The attached Ballot will be handed out to each of the University Lebanese Club Presidents.
- The nominees are allowed to give a 3 minute speech and answer two questions (one minute each).
- In case of a tie, the candidates in question may return to speak for one minute each. An additional 3 questions may be asked by the ULC Presidents in attendance. Voting will then be cast once again and monitored by the EC until a winner is selected.
- The EC will fill out the FINAL ELECTION RESULTS form and sign it once winners have been selected.



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## LCN'10 – Electoral Process

# ELECTION BALLOT

### POSITION

### NOMINEE NAME

1. PRESIDENT:

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2. SECRETARY:

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3. TREASURER:

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### VICE PRESIDENTS OF:

4. INFORMATION  
TECHNOLOGY:

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5. EVENT:

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6. MEMBERSHIP:

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7. PUBLIC  
RELATIONS:

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UNIVERSITY NAME:

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### Alternate Ballot: (In case of tie)

#### POSITION

#### NOMINEE NAME

1. PRESIDENT:

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2. SECRETARY:

---

3. TREASURER:

---

#### **VICE PRESIDENTS OF:**

4. INFORMATION  
TECHNOLOGY:

---

5. EVENT:

---

6. MEMBERSHIP:

---

7. PUBLIC  
RELATIONS:

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↙ Detach Here ↘

**UNIVERSITY NAME:**

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## LCN'10 – Electoral Process

# FINAL ELECTION RESULTS

### POSITION

### WINNERS' NAMES

1. PRESIDENT:

\_\_\_\_\_

2. SECRETARY:

\_\_\_\_\_

3. TREASURER:

\_\_\_\_\_

### **VICE PRESIDENTS OF:**

4. INFORMATION  
TECHNOLOGY:

\_\_\_\_\_

5. EVENT:

\_\_\_\_\_

6. MEMBERSHIP:

\_\_\_\_\_

7. PUBLIC  
RELATIONS:

\_\_\_\_\_

### **SIGNATURES OF ELECTION COMMITTEE:**

1. NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

2. NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

3. NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_